

Points Allocation for Continuing Professional Development (CPD) Activities for CMI's Certified Meter Installer & Validator

Activity	Description	Points Awarded
ATTENDANCE		
Industry Product Launch or Training	Attendance at an Industry Product Launch or Training Course	1 point will be awarded per meeting (max 2 points per year) Evidence of attendance is to be provided
IAL Regional Meeting with published agenda	Attendance at an Irrigation Australia Regional Meeting	1 point will be awarded per meeting (max 2 points per year)
IAL Member Event	Attendance at an Irrigation Australia Member Event	1 point will be awarded per meeting (max 2 points per year)
Recognised Meter Manufacturing Training	Attendance at Meter Manufacturer training i.e. face-to-face, teleconference or online (live viewing platform)	1 point will be awarded per full days attendance (max 2 points per year) Evidence of attendance is to be provided
IAL Conference, Trade Show or Field Day	The IAL, professional associations or societies, universities, colleges or technical institutes, manufacturers or distributors or part of an in-house training program, may sponsor these events.	0.5 points will be awarded per hour of attendance
Formal irrigation course (College, University, Technical Institute)	Course work must be offered by an accredited institution and be irrigation related and/or applicable to the job description	10 points will be awarded per course attended. A Statement of Attainment, university unit or equivalent must be provided as evidence
IAL short course, seminar or in-house training	These include courses, short courses, or seminars, which might be held in conjunction with trade shows or field days. IAL, professional associations or societies, universities, colleges or technical institutes, manufacturers or distributors or part of an in-house training program, may conduct these courses. Includes all IAL courses and Master classes	2 points will be awarded per full day of attendance
Teach or Present an irrigation paper at a short course, seminar, technical conference or in-house training class	Prepare and teach new course material or paper. Only the initial submission will be allowed when teaching a course or presenting a paper repeatedly. The IAL, professional associations or societies, universities, colleges or technical institutes, manufacturers or distributors or part of an in-house training program, may conduct these courses.	2 points will be awarded per full day of participation

Attend Meter Manufacturer Training	These programs are organised by the manufacturers of meters currently being installed in Australia. These information training sessions are generally offered to groups to make them familiar with the operating characteristics of the equipment with an emphasis on installation and maintenance.	1 point will be awarded for each day of a recognised manufacturers course attended
METERING ACTIVITIES		
Participation on Water Meter Working Groups	Points will be awarded to CMI's who engage and participate in Water Meter Working Groups (with IAL and external working groups)	2 points will be awarded per meeting
Installation of Rural Meters	Points will be awarded where records can be produced to support the successful installation of a rural meter.	1 point to be awarded for each meter installed. A maximum of 6 points can be achieved in this area to renew CMI certification.
Validation and Commissioning of Rural meters	Points will be awarded where records can be produced to support the successful validation and commissioning of a rural meter.	1 point to be awarded for each meter validated and or commissioned. A minimum of 5 points must be achieved in this area to renew CMI certification.
Monitoring and Maintenance of Meters	Points will be awarded where records can be produced to support the successful maintenance and monitoring of a rural meter. This category is applicable to Water Authorities.	1 point to be awarded for each meter maintained and or monitored to a max of 5 points.
OTHER		
Membership of the IAL and/or subscription to the IAL journal or equivalent	Full financial Membership of the IAL or subscription to Irrigation Australia, the IAL journal	1 point will be awarded for each year of the financial membership preceding two (2) years (max 2 points)
Successful completion of IAL online training	Completion of online training	1 point per exam
Gain a further certification	Additional certifications with IAL	10 points
Exceptional activities	Activities that do not fall into any of the previous categories may be submitted for the management committee for review. It will be up to the committee to decide how many units will be awarded. Some of these activities might include writing irrigation textbooks, serving as committee or IAL board members, and metricating articles for the study manuals. A maximum of 50 percent of required points can be earned in this category. Writing a grant or proposal is not allowed toward points.	

NB: 10 points are required every two (2) years. Points awarded above 10 (to a maximum of 10 points) are carried over to the next renewal period.

HOW TO RENEW YOUR CERTIFICATION

By requiring a regular re-certification process Irrigation Australia is ensuring that certified personnel remain active in the industry and are keeping their knowledge and skills up-to-date. People who demonstrate this by earning the required CPD points in the required timeframe will maintain their active status. Those failing to earn the required CPD points will be considered non-active.

There are two different, though similar, sets of CPD guidelines, one set for Certified Irrigation Designers which are assessed annually and another for all remaining certifications, assessed every two (2) years. Irrigation Australia will conduct random audits of 5% of all CPD returns each year.

- Remain active in the industry in an area related to the certification
- Require evidence for 10 points every two years
- Renewal fee \$290 for members or \$440 for non-members

HOW TO ADD ACTIVITIES TO YOUR CPD

To add points to your CPD in readiness for online renewal, you will need to go to MY CPD and ADD ACTIVITY via the Member Centre to your certification record. This can be done anytime throughout the renewal period.

These activities will be approved and verified by Irrigation Australia and upon reaching the minimum of 10 points over two (2) years, you will receive an email advising that you have met the criteria for renewal.

To RENEW - Log into the MEMBER centre and go to MY MEMBERSHIPS to enable online renewal. You will also receive notification via email that your membership is due to expire.

Reminders will be sent periodically both before and after your renewal date.

We would prefer for all Certifications to be managed online via our new website but if you are experiencing difficulty, please contact the IAL office on 1300 949 891 or certification@irrigation.org.au and we can assist with your renewal or CPD activity.